



Pennsylvania CLE Credit Request Form

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PACLE • 5035 Ritter Road, Ste. 500 • PO Box 869 • Mechanicsburg, PA 17055
(800) 497-2253 • Fax (717) 795-2120

This form is to be used when you have attended a course that is not sponsored by an Accredited Provider. Lawyers seeking Pennsylvania CLE credits must complete Section B of this form and return it to PACLE, along with a Uniform Certificate of Attendance, if available, and a check made payable to PACLE for the \$1.50 per credit hour attendance fee payment. Please refer to Section C to calculate the correct attendance fee payment.

Section A : Course Information

Total CLE Credit Hours

Ethics 1.50
Substantive 8.00

Provider ID #: 1275
Course ID #: 53776
Course Title: 2003 Bench Bar Judicial Conference
Date: 11/10/2003
Location: Philadelphia, PA
Time ID #: 120312

Section B : Lawyer Information

Name _____ PA Lawyer ID Number _____

Address _____

City _____ State _____ Zip _____

By signing below, I certify that I attended the activity described above and am entitled to claim

_____ substantive and _____ ethics CLE credit hours.

Signature _____

Date _____

I am enclosing check # _____ for \$ _____.

☐ I have enclosed a Uniform Certificate of Attendance.

Section C: Attendance Fee Calculation

Pennsylvania grants one (1) CLE credit for each 60 minutes of attendance at an approved course. Pennsylvania requires a \$1.50 per credit hour attendance fee payment. This \$1.50 fee is also required for any portion of a credit hour. We accredit only programs that are at least one hour long; in addition, we accredit only in half hour increments. Please refer to the example below when calculating your attendance fees.

1 hour = \$1.50	16.5 to 17 hrs = \$25.50
1.5 to 2 hours = \$3	17.5 to 18 hrs = \$27
2.5 to 3 hours = \$4.50	18.5 to 19 hrs = \$28.50
3.5 to 4 hours = \$6	19.5 to 20 hrs = \$30
4.5 to 5 hours = \$7.50	20.5 to 21 hrs = \$31.50
5.5 to 6 hours = \$9	21.5 to 22 hrs = \$33
6.5 to 7 hours = \$10.50	22.5 to 23 hrs = \$34.50
7.5 to 8 hours = \$12	23.5 to 24 hrs = \$36
8.5 to 9 hours = \$13.50	24.5 to 25 hrs = \$37.50
9.5 to 10 hours = \$15	25.5 to 26 hrs = \$39
10.5 to 11.0 hrs = \$16.50	26.5 to 27 hrs = \$40.50
11.5 to 12 hrs = \$18	27.5 to 28 hrs = \$42
12.5 to 13 hrs = \$19.50	28.5 to 29 hrs = \$43.50
13.5 to 14 hrs = \$21	29.5 to 30 hrs = \$45
14.5 to 15 hrs = \$22.50	30.5 to 31 hrs = \$46.50
15.5 to 16 hrs = \$24	31.5 to 32 hrs = \$48

To process your PACLE credit request as quickly as possible, please make sure you have:

- ☐ Completed and signed Section B.
- ☐ Attached your Uniform Certificate of Attendance, if available.
- ☐ Enclosed your check made payable to PACLE for attendance fees (see Section C).